

Booster Club By-Laws

Mosinee Girls Bucket Backers Club

Purpose

The purpose of the Mosinee Girls Bucket Backers Club is to promote and support the activities of the Mosinee Girls Basketball Program.

Functions

The specific functions of the Mosinee Girls Bucket Backers Club are as follows:

1. Is to provide positive support for the girl's basketball program.
2. To raise funds through a variety of fundraisers to support the girls basketball financial needs as determined by the coaching staff in conjunction with the Mosinee Girls Bucket Backers Club Board.
3. Attend and participate at Mosinee Girls Basketball games and other scheduled activities.

Officers

The Mosinee Girls Bucket Backers Club is organized to provide a division of responsibilities and to provide a framework to encourage participation by all members. The functions and responsibilities of each position are described below:

1. **President - The president instructs other officers in their duties, provides overall direction, coordinates all Booster Club activities, conducts periodic meetings, and supports officers in performance of their functions. The president is the primary point of contact to the Head Coach and to the school administration.**
2. **Vice-President - The vice-president supports the president and acts for the president if the president is not available.**
3. **Secretary - The secretary is responsible for minutes of meetings, maintains a list of Booster Club members, and supports other officers as needed with Booster Club mailings. The secretary will provide a copy of the minutes to the president within ten days following a meeting.**
4. **Treasurer - The treasurer is responsible for maintaining and reporting the status of the financial account of the Booster Club. The treasurer is**

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Vice-president, secretary, treasurer, and committee chairs report to the president and are responsible for coordinating their activities with the president. Collectively, the officers form a Board which meets periodically when requested by the president for various purposes (brainstorming, making decisions or recommendations, etc.).

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Terms of Officers

The officers will serve two year terms. Terms go from November to October for two consecutive years. Officers can serve more than one term.

Selection of Officers

The new officers for the Booster Club are voted in for a minimum of two year and voted on by the Booster Club members. Elections will be held at the March booster club meeting.

Committee Chairs and Members

Many activities of the Booster Club will be managed by volunteers from the Booster Club. These activities include fundraising, the end of the year banquet among other activities. Generally, the president will request volunteers for these committees and will then appoint a volunteer to be committee chair and possibly others to be committee members. Committee chair and members will be Booster Club members. The committee chair heads the committee, reports to the Booster Club president, and may need to coordinate committee activities with other committees to ensure Booster Club schedules and priorities are met.

Membership

The public is invited to attend Booster Club meetings. Anyone can join the Booster Club.

Meetings

The Booster Club will schedule and conduct periodic meetings. The president shall schedule all meetings. The first organizational meeting will be held on the first Wednesday of November. Meeting will be held in November, December, January, February and March. The meeting will be announced to the Booster Club membership beforehand. At the meeting, the president will provide an agenda and will conduct the meeting.

The secretary will report on the previous meeting. The treasurer will give a treasurer's status report. Committee chairs will give status reports as appropriate.

Voting

During meetings, if the president raised a decision to a vote, the vote will pass if a greater number of Booster Club members present at the meeting vote in favor than those opposed, else the vote will fail. To hold a vote, 4 members must be present to vote. Of the 4 members, two must either be the president, vice president, secretary or treasurer.

Financial

The Booster Club is a non-profit organization.

Record Keeping

Officers and committee chairs shall retain records (e.g., records of finances, procedures followed, key decisions, lessons learned). At the end of the school year, these records will be gathered together and passed on to the incoming president to insure continuity.

Changes to the Bylaws

Will need to receive 2/3 vote of the executive committee, which is made up of the president, vice president, secretary and treasurer.